



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

December 3, 2013

Ordinance 17699

Proposed No. 2013-0224.2

Sponsors von Reichbauer

1 AN ORDINANCE establishing an accountability structure
2 to guide the county in implementing its vision articulated in
3 the accountable business transformation program charter
4 approved by Motion 12364; and adding a new section to
5 K.C.C. chapter 2.36.

6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

7 **SECTION 1. Findings:**

8 A. The accountable business transformation ("ABT") program established a
9 single enterprise system for King County to manage its financial, human resource,
10 payroll, time and labor and budget business and operations.

11 B. The implementation of Oracle EBS, Hyperion Budgeting and PeopleSoft HR
12 and Payroll moved all agencies to a shared and, for the first time, an integrated enterprise
13 system ("ERP"). This system enables the county to modernize and standardize its
14 business practices and provide opportunities for continued business process
15 improvements and efficiencies.

16 C. Following the implementation of the ERP on January 3, 2012, support and
17 technical change management transitioned from the ABT program to the county's
18 business resource center ("BRC") located in the department of executive services. The
19 BRC is a competency center model comprised of functional and technical resources that

20 support, stabilize and improve the applications based on direction recommended by
21 central and agency business owners and approved by the BRC leadership team.

22 D. The ERP system is operational and supports the county's daily business
23 processes.

24 E. In the 2013 King County Budget Ordinance, Ordinance 17476, Section 62,
25 business resource center, Proviso P1, the council requested an ordinance be transmitted
26 establishing an accountability structure. The executive concurs with the council on the
27 need to establish an accountability structure to guide and support effective planning,
28 tracking and continuous improvement of the county's central business systems.

29 NEW SECTION. SECTION 2. There is hereby added to K.C.C. chapter 2.36 a
30 new section to read as follows:

31 A. The central business systems steering committee is hereby created. The
32 committee's purpose shall be to:

- 33 1. Maximize benefits from the accountable business transformation program;
- 34 2. Achieve the proper functioning and integration of the countywide systems for
35 human resources, payroll, time and labor, finance and budget; and
- 36 3. Provide for communication and accountability.

37 B. The members of the committee shall be:

- 38 1. The deputy county executive or designee;
- 39 2. The assistant deputy county executive;
- 40 3. The county administrative officer;
- 41 4. The director of the office of performance, strategy and budget; and
- 42 5. The chief information officer.

43 C. The committee shall:

44 1. Make recommendations to the executive;

45 2. Coordinate work, set priorities and guide how technical and business process
46 issues with the countywide system are addressed to achieve the proper functioning and
47 integration of the countywide policies, business processes and systems for human
48 resources, payroll, time and labor, finance and budget. The committee shall also align
49 and integrate work plans for allocation of resources and budget;

50 3. Create a structured process for regular end-user engagement, involvement,
51 communication and training;

52 4. Promote continued business process improvements and business rule
53 standardization, and eliminate obstacles to adopting best practices;

54 5. Maximize benefits of the integrated enterprise system through business
55 process and system standardization, optimization and transformation, and monitor
56 performance measurement and reporting including benefit realization; and

57 6. Provide an annual performance report to the council on the benefits achieved
58 and their contributions to the county's service excellence, financial stewardship and
59 quality workforce goals. The annual report should describe how the benefit measurement
60 process was used by the human resources division, office of performance strategy and
61 budget, and finance and business operations division to improve county operations. The
62 annual report should also propose potential corrective actions to achieve benefit targets
63 where needed. The report shall also include exemplary accomplishments countywide and
64 at the agency level in leveraging the new tools to streamline and standardize business
65 processes and improve county operations. The report shall be filed annually on June 1, in

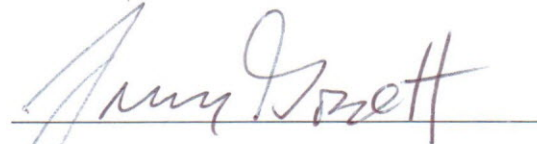
66 the form of a paper original and an electronic copy with the clerk of the council, who
67 shall retain the original and provide an electronic copy to all councilmembers.

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Ordinance 17699 was introduced on 6/10/2013 and passed by the Metropolitan King County Council on 12/2/2013, by the following vote:

Yes: 8 - Mr. von Reichbauer, Mr. Gossett, Ms. Hague, Ms. Patterson,
Ms. Lambert, Mr. Dunn, Mr. McDermott and Mr. Dembowski
No: 0
Excused: 1 - Mr. Phillips


KING COUNTY COUNCIL
KING COUNTY, WASHINGTON


Larry Gossett, Chair

ATTEST:


Anne Noris, Clerk of the Council

APPROVED this 13th day of December, 2013


Dow Constantine, County Executive

Attachments: None

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